



# Wilburton Weddings

WEDDING PRICING & GUIDELINES



## THE WILBURTON INN DESTINATION WEDDING EXPERIENCE

For over 30 years our family has helped hundreds of couples begin their lives together. We specialize in a complete Vermont destination wedding experience for up to 150 lodging guests and 250 dinner guests.

The Wilburton is a canvas for you to create the wedding of your dreams. Your wedding is the centerpiece of a complete weekend-long celebration with family and friends.

Kick off the festivities with an elegant outdoor rehearsal dinner at the inn or an organic vegetarian feast at our farm. Welcome all your guests to Vermont with a blazing bonfire party.

Wake up to a delicious Vermont country breakfast surrounded by all your friends. Relax by the pool and play tennis and lawn games on our 30-acre private estate.

Get dressed with your bridal party in our sun-filled, spacious, historic bridal suite. Descend the grand marble outdoor stairs to exchange your vows surrounded by the majesty of the Green Mountains. Toast to married life at an outdoor cocktail reception with the most spectacular views in Vermont. Dine and dance the night away! Celebrate your first breakfast as a married couple with all your family and friends.

Our alumni brides and grooms always return as their families grow to say this is where their love story began.

We look forward to helping you celebrate!

— *Levis Family Innkeepers*



## WILBURTON INN WEDDING VENUES

We offer two exceptional choices for your rehearsal dinner and wedding celebration, with a maximum capacity of 250 guests. Both venues include use of our Marble Plaka Hilltop Overlook for a cocktail reception.

### 1902 WILBURTON MANSION & AWNING-COVERED TERRACE

200 Guests

Our mansion features four interconnected dining rooms that open onto our awning-covered terrace with breathtaking mountain views.

### TENTED MARBLE PAVILION

250 Guests

With 5,000 square feet of Vermont white marble floors and a 4,000 square foot tent, this magnificent new venue lets large groups dine & dance together.



## FACILITY FEES

While most venues limit your wedding to six hours, the Wilburton offers seven hours of joyful celebration!

Facility fees include all tables, chairs, table settings and glassware for up to 200 guests and can be prorated up to 250 guests.

	May - Oct.	Nov. - April	Holidays
<b>Mansion Rehearsal Dinner</b>	\$950	\$ 750	\$2000
<b>Tented Rehearsal Dinner</b>	\$4000	—	\$6500
<b>Welcome Bonfire (Until 11pm)</b>	\$1000	\$ 750	\$1500
<b>After-Party Bonfire (11pm - 1am)</b>	\$1250	\$1000	\$1750
<b>Ceremony (Grand Lawn)</b>	\$ 500	\$ 350	\$1000
<b>Ceremony (Tented Pavillion)</b>	\$1000	—	\$1250
<b>Mansion Reception (Weekend)</b>	\$4500	\$2000	\$5000
<b>Tented Reception (Weekend)</b>	\$6500	—	\$8500
<b>Mansion Reception (Midweek)</b>	\$2500	\$1500	\$5000
<b>Tented Reception (Midweek)</b>	\$4000	—	\$8500



## WEDDING LODGING

Our private 30-acre hilltop estate accommodates up to 100 lodging guests in inn rooms, villas and vacation homes. Our nearby mansions and family farm can host an additional 85 guests. A full country breakfast is included with all hilltop lodging.

Wedding parties are only required to book the 11 guest rooms in the Wilburton Mansion. To host a bonfire, you need to rent six additional rooms in the Strawberry Hill Villa. This is the only lodging commitment required to host a Wilburton Wedding. All rooms require a two night minimum, three nights on holidays.

Wilburton Mansion and hilltop villa rates typically range from \$205-\$370. Book at least 20 guest rooms to receive discounted three-tier room rates: \$195 (three classic rooms), \$250 (17 premium rooms) and \$325 (nine luxury rooms). Our Reunion House, Innkeepers Cottage, and Green Mountain vacation homes offer affordable rates of \$88, \$100, and \$115 per person (including breakfast).

Dogs are welcome in all villa rooms for an additional \$40/night and in vacation homes for \$125/length of stay. Dogs must be crated when left alone.

## OUR WEDDING GIFTS TO YOU

### Complimentary Third or Fourth Night (\$350 value)

All wedding couples receive a free night in the bridal suite.

### Discounted Lodging

Book 20 guest rooms and save with three tiers of discounted lodging.

### Three Free Nights in Our Bridal Suite (\$1000 Value)

Return signed contract and deposit within one week of your estimate.

### Ten Hours of Wedding Planning Services & Day of Support

Consultation on menus, lodging and all day guidance during your event.



## BONFIRE

The bonfire is a show-stopping event to make your wedding unique. Nothing says "welcome to Vermont" like a Wilburton bonfire! The two-hour celebration typically follows the rehearsal dinner and ends by 11pm — or enjoy the bonfire as a wedding reception after-party until 2am.

The bonfire fee includes set up for the bar and grand torch promenade. Add-ons include the incredible double-decker wood-fired pizza bus, live music, sparklers, s'mores, tables, chairs and catering. Bartenders (one per 50 guests) are \$50/hour and \$75/hour after 11pm.

In the event of rain, bonfires are moved to the Billiard Room, which features a large fireplace and opens onto our awning-covered terrace.



## MENUS & BAR

We offer culinary selections to delight every palate. Choose from elegant plated dinners, organic vegetarian farm-to-mansion buffets, family style platters, or international themed stations with small plates. Gluten-free, vegan and kosher catering are also available.

- Rehearsal dinner menus start at \$49/person.
- Wedding reception dinners start at \$75/person and include cocktail hour hors d'oeuvres.
- Breakfast is included for hilltop guests, \$25 for all others.

Choose from open bar, flat fee, cash bar or any combination (bonfires cannot offer a cash bar). Bar hours after 11pm have an additional charge of \$75/hour per bartender. Beer from \$6/bottle, wine from \$8/glass, cocktails from \$12. *All catering subject to VT tax and 20% service.*



## LODGING DETAILS

### INN & VILLA GUEST ROOMS

**Wilburton Mansion: 11 Rooms • Strawberry Hill Villa: 6 Rooms**

**Maxwell Suites: 4 Rooms • Equinox Views Villa: 6 Rooms**

We provide a courtesy hold on up to 27 guest rooms until three months prior to your event. Rates are based on double occupancy and include daily housekeeping & breakfast. Two additional guests may stay in larger rooms for an additional \$35/per person, per night. Children under eight are free. All rooms have private bathrooms, TV, AC, WiFi, and altogether sleep up to 70 guests.

You can assign your guests to specific rooms. Once guests call and pay their 50% total lodging deposit, the Wilburton's guest room cancellation policy applies.

### HILLTOP VACATION HOMES (ON-SITE)

**Reunion House: Sleeps 18 • Green Mountain House: Sleeps 11**

**Innkeeper's Cottage: Sleeps 6** (Not Available July 1-Aug. 15th)

Vacation homes are booked as a single unit by you or a guest who is responsible for payment of the entire home. Vacation home bedrooms cannot be paid for individually. Hilltop vacation homes include breakfast and daily housekeeping and require a two-night minimum stay, three nights on holidays. Vacation homes require 25% deposit.

### VACATION HOMES (LESS THAN ONE MILE AWAY)

**Battenkill Valley Mansion: Sleeps 34** (3 nights June | 4 nights July & Aug.)

**Taconic Mansion: Sleeps 20** (3 night min. | Not Available June 25–Labor Day)

**Levity Mountain Farm: Sleeps 6**

The only difference between on-site and off-site vacation homes is that breakfast & daily housekeeping is added to off-site homes for an additional fee.



## LODGING PAYMENT SCHEDULE

Six Months Prior: Vacation homes require an additional 25% deposit.

Three Months Prior: If guests have not yet booked their rooms, you are required to pay a non-refundable 50% lodging deposit, which will be applied towards your catering balance after guests book their rooms.

One Month Prior: Payment in full is required for all vacation homes and for any guest rooms which you are holding or paying for your guests.

## RECEPTION PAYMENT SCHEDULE

A non-refundable deposit of all facility fees (plus tax) is required to secure your wedding and events at the time of booking. A deposit of one third of your estimated food, beverage and rental costs are due six months prior to your wedding date. Another third is due three months prior to the event. Full payment of the remaining balance is due one month before the event. Final settling will be done upon checkout.



## CANCELLATION POLICY & FINE PRINT

Facility fees and catering payments are not refundable. We highly recommend that you purchase a wedding insurance policy.

You or your guests are responsible for payment of 11 Wilburton rooms (and six Strawberry Hill Villa rooms with a bonfire).

Above this required room minimum, we allow a maximum attrition rate of two rooms without penalty. The Wilburton reserves the right to resell any cancelled rooms. These guests will have full access to the pool, breakfast room and the Wilburton experience. To maintain your privacy, you have first right of refusal to pay for these rooms. You are obliged to pay for any rooms above the attrition rate.

All venues in Manchester require outdoor music to conclude by 11pm.

Fireworks, sky lanterns and swimming after dark is prohibited.

All alcohol must be purchased and served by Wilburton Inn staff in all public indoor and outdoor spaces including the pool, terrace, lawn and bonfire.

Bathroom trailer must be rented for weddings with more than 200 guests.

All rentals are required to be made through the inn.



## NEXT STEPS

Contact family innkeeper Melissa Levis at 802.362.2500 or [Info@WilburtonInn.com](mailto:Info@WilburtonInn.com) to discuss your wedding and schedule a tour. We offer 20% lodging discounts to wedding couples and families during tour visits.

Congratulations on your engagement!

We look forward to helping you say "I do!"

## FROM THE KNOT

"How many brides get to say they had the perfect wedding?  
We had a destination wedding at the Wilburton,  
and I could not have asked for a more magical experience."